



16th January 2023

Dear Parent/Carer,

SUBJECT: PARENT GOVERNOR ELECTION

I am writing to let you know that there is a parent governor vacancy for 1 parent governor on our governing board, and to ask for nominations.

The role of the governing body

The governing body, with the Headteacher, has overall responsibility for the running of the school.

The three core functions for all bodies are:

- To ensure that the school has a clear vision, ethos and strategic direction;
- To hold the Headteacher to account for the educational performance of the school and its pupils; and
- To oversee the financial performance of the school and make sure its money is well spent.

The governing body is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

The role of a parent governor

As a parent governor, you'll work with the governing body to ensure it effectively carries out the duties referred to above. You'll also play a vital role in bringing a **parental perspective** to the governing body, but you're not there to speak 'on behalf' of the parent body.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good interpersonal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to make sure the governing body delivers effective governance

Expectations of governors

You do not need any specific qualifications to be a governor. The most important thing is that you:

- Have a keen interest in the school and in its success
- Are prepared to play an active part in the governing body's work
- Attend at after-school governor meetings (usually once a half term)
- Are committed to training
- Visit the school

Parent governors are valued members of the team.

Parent Governors have a four-year term of office and continue to serve even if their child(ren) leaves the school during this period. Training and support will be available to help you develop into the role. This will include in-house mentoring and support as well as access to external governor training.

Eligibility

To be eligible to stand for election as a parent governor you must have parental responsibility for, or care for, a child or young person registered at the school on the date of the election.





Disqualification

A parent is disqualified from standing for selection if they are:

- an elected member of the local authority
- paid to work at the school for more than 500 hours in any consecutive 12 month period
- subject to any of the disqualifications under the School Governance (Constitution) (England) Regulations 2012.

Nomination Form

If you would like to nominate yourself, please complete the following online form [Parent Governor Election Nomination Form](#) no later than **3pm on Monday 30th January 2023**. Your personal statement should support your nomination and be no longer than 250 words. If you would prefer to complete the nomination process by paper, you can do so by contacting our School Business Manager, Stephanie Blood at blood.s@risedale.org.uk, who will send you a paper copy.

You should be aware that the successful candidate would be required to:

- undergo a Disclosure and Barring Service (DBS) check
- provide referees for references
- sign a governors' Code of Conduct
- provide details of relevant business and financial interests
- agree to the publication of some details on the [school website](#) and on the [Get Information about Schools](#) service

If there are more applications than vacancies, an election will need to be held. Should this be the case, you will be contacted again with details of how you can vote and information about the candidates standing for election.

Further information about governors and the work they do can be found at:

<https://www.gov.uk/government/collections/local-authority-maintained-schools-governance>

If you would like to know more about the role of a governor at our school please contact our School Business Manager, Stephanie Blood at blood.s@risedale.org.uk, who will be happy to answer any questions you may have about this role.

Yours faithfully,

Colin D Scott
Headteacher and Returning Officer

